



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 100TH AIR REFUELING WING (USAF)
ROYAL AIR FORCE MILDENHALL, ENGLAND**

4 October 2021

MEMORANDUM FOR ALL RAF MILDENHALL PERSONNEL

FROM: 100 ARW/CC

SUBJECT: COVID-19 Commander's Directives

This memorandum supersedes all prior Installation Commander Directives (ICCDs). This memorandum applies to all members on RAF Mildenhall. All personnel are required to follow UK guidance, unless the guidance stated below is more restrictive. COVID-19 information is available at <https://www.gov.uk/coronavirus>.

Health Protection Condition. All personnel shall observe all requirements of current reported HPCON status.

DoD Stop Movement. Conditions based criteria still apply for all PCS and TDY travel. Unrestricted PCS/TDY travel only when both locations are approved.

- See the following links to verify travel conditions.
 - https://mypers.af.mil/app/answers/detail/a_id/47797 (PCS/TDY travel flowchart)
 - https://mypers.af.mil/app/answers/detail/a_id/47788 (DoD Installation Travel Restrictions)
 - https://mypers.af.mil/app/answers/detail/a_id/46605 for restricted travel ETP/waiver requirements.

Leave and Liberty Travel Approval Authorities.

- Travel outside the United Kingdom for fully vaccinated members is IAW AFI 36-3003.
- Travel outside the United Kingdom for members who are not fully vaccinated, or any member traveling to or through a United Kingdom defined "red country" is the unit commander or equivalent.
- All uniformed members shall review travel plans with their approval authority using Attachment 1 and 2.
- Supervisors of civilian employees shall discuss leave plans which may result in mission impact to their work centers upon their return.

Travel/Testing/Quarantine Requirements.

- All travelers arriving in the United Kingdom from an overseas location, regardless of duty status or vaccination status, shall follow UK guidance for testing and quarantine. UK travel guidance can be found at <https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england>.
- Also refer to Attachment 3: UK Travel Requirement Table dated 29 Sep 21, effective 4 Oct 2021.
- Exceptions to testing will be approved on a case-by-case basis by the 100 ARW/CC or 352 SOW/CC.

Masks and Social Distancing. *Face masks are not a substitute for social distancing.*

- The DoD mandates mask wear based upon positive testing rates of COVID-19 in the community, using CDC guidelines. At this time COVID-19 positive testing rates are low enough to not require masks for fully vaccinated personnel, subject to conditions described below. However, subordinate commanders can conduct unit based risk assessments, in consultation with unit health representatives, and may direct mask wear for fully vaccinated individuals as they deem necessary.

Airmen – Readiness – Culture

- Individuals who are not fully vaccinated shall wear face masks continuously and maintain six feet of physical distancing to the max extent possible. Exceptions to this requirement are listed below:
 - In your home
 - In a private office with a closed door
 - When outdoors and proper physical distancing can be maintained
 - When actively participating in physical fitness activities either indoors or outdoors and either proper physical distancing is maintained or additional measures are implemented to mitigate the threat of transmission
 - When necessary to reasonably accommodate a religious belief
 - When an individual is alone in a vehicle or sharing the vehicle only with household members
 - When use substantively interferes with the proper wear and use of personal protective equipment necessary for the accomplishment of one's military duties
 - When personnel are in primary aircrew positions during critical phases of flight or emergencies; or when using flight crew oxygen equipment
 - For brief periods of time when eating and drinking
 - When clear or unrestricted visualization of verbal communication are essential to safe and effective operations
 - When mask is required to be lowered briefly for identification or security purposes.
- Regardless of vaccination status or community transmission rates, masks are required at all times in facilities where the lead agency has set a more restrictive mask policy and/or in the following situations: public transportation, base lodging reception area, correctional facilities, dining facilities, waiting rooms, schools/childcare facilities or associated indoor activities, or in waiting/patient care areas in healthcare and veterinary facilities.
- Novelty or non-protective masks, and masks with face ventilation valves are not authorized. Contact primary care provider if you feel that you have a condition that prevents you from complying with mask wear requirements.
- While off the installation, follow local government and business requirements unless conducting official business and this directive is more restrictive.

Restriction of Movement (ROM). Quarantine, isolation, and RoM directives are valid military orders. Military members who are directed to quarantine or self-isolate by their squadron commander, NHS, or the 48 MDG may be subject to administrative or disciplinary action for violations. Civilian employees, contractors, and dependents who do not receive medical care on-base will also follow guidance provided by the NHS.

- Units shall facilitate provisioning members during their quarantine/isolation period.
- While in self-isolation or quarantine, you may not leave your home, barracks room, or lodging except for medical appointments or in the case of an emergency or for personal safety. Exceptions are listed below.
- **Isolation Guidance:**
 - If you develop COVID-19 symptoms or test positive for COVID-19, immediately self-isolate, inform your Chain of Command, and contact the MDG appointment line or the Emergency Room if after hours or on weekends and holidays.
 - For ending self-isolation either contact your medical provider or see the following link. <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection#SymptomsPositiveTest>
- **Quarantine Guidance:**
 - If designated a close contact by either the 48 MDG or NHS and are not fully vaccinated, quarantine for 10 days from last exposure to COVID-19 positive individual, with no option to curtail quarantine through testing. Quarantine is not required for fully vaccinated members without symptoms.

- Travel quarantine exceptions: Individuals who are in quarantine due to travel and staying in on-base facilities are authorized to exercise outside for a maximum of one hour per day. Do not leave the base, enter any buildings, attend gatherings or events, and maintain social distancing.
- Individuals who are in quarantine off-base must follow all UK quarantine guidance.
- Additional information on quarantine and self-isolation can be found at:
<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do#get-tested-and-self-isolate-if-required>.

Reporting Requirements.

- All members testing positive for COVID-19 or who are required to quarantine due to close contact shall report such to their unit leadership and RAFL Public Health via the Command Post within **1 hour**.
- GCCs/UCCs shall report the quarantine, isolation, or ROM status of unit personnel and Command Sponsored dependents. This update will be emailed to the 100 ARW Command Post at 100ARW.CPY3@us.af.mil NLT 0900L each duty day.

Telework. Telework and split/staggered shift scheduling remain at unit commander's discretion. Telework shall not be authorized if it reduces mission/unit effectiveness or if it significantly degrades customer service(s).

Please direct questions to the 100 ARW Front Office at DSN 314-238-0100 during normal duty hours or the 100 ARW Command Post after hours at DSN 314-238-0100 or email at 100arw.cce@us.af.mil.

GENE A. JACOBUS, Colonel, USAF
Commander

Attachments:

1. Pre-Travel Risk Assessment Tool (cao 04 Oct 2021)
2. Return-Travel Risk Assessment Tool (cao 04 Oct 2021)
3. Travel Requirement Table